

# ORDER FORM – ANNIVERSARY ANNOUNCEMENT



To make your announcement as accurate as possible, please type or print all information. Fill in only those items you would like to include in your published announcement. Please use formal names, complete with middle initials. In the case of servicemen and women, give the rank and branch of service. Street addresses are not necessary. Only city and state will be published. Send this along with your signed authorization form (see the return information below.)

Anniversary \_\_\_\_\_ Anniversay Date \_\_\_\_\_  
(# of Years) (current year)

## INFORMATION ABOUT THE COUPLE

His full name \_\_\_\_\_

Occupation \_\_\_\_\_  
(If retired, list former occupation and how long it was held.)

Her full maiden name \_\_\_\_\_

Occupation \_\_\_\_\_  
(If retired, list former occupation and how long it was held.)

City of residence \_\_\_\_\_

## INFORMATION ABOUT THE MARRIAGE

Marriage Date \_\_\_\_\_ Location \_\_\_\_\_

Is a special event planned in honor of the anniversary?

|  |
|--|
|  |
|  |
|  |

Children (Name and City/State for each)

|  |
|--|
|  |
|  |
|  |

Number of Grandchildren \_\_\_\_\_ Great-grandchildren \_\_\_\_\_

Any other special information you want published:

|  |
|--|
|  |
|--|

**CHECK ONE** (The Post-Standard will crop to 1.5"x1.5")

**Photo attached.** (Note: photos will not be returned)

**Digital photo.** Send .jpg format not exceeding 1MB to celebrations@syracuse.com. Use last name as subject.

**No photo attached.**

# ORDER FORM – AUTHORIZATION



This form authorizes the publication of your special occasion announcement in The Post-Standard and on [syracuse.com](http://syracuse.com). It must be completely filled out and submitted along with your copy and photo no later than noon Wednesday, 7 days prior to Sunday publication. Please type or print the information carefully.

I, \_\_\_\_\_ (the person placing the announcement), certify that the information and material (including photographs) submitted for publication is true, not defamatory, does not invade the privacy of any person and does not infringe any copyright. I agree to indemnify and hold harmless The Post-Standard, its employees and agents, from and against all claims and expenses (including attorney fees and expenses) arising out of the publication of material supplied by me for publication. I agree that The Post-Standard may use, crop, modify or republish my announcement in any form (in any media now in existence or hereafter developed) in whole or in any part. I agree that all photographs submitted become The Post-Standard's property and will not be returned. I also represent that I have permission from whoever took the photographs to authorize the use(s) provided herein, and I agree to assume all responsibility and liability for any claim arising out of publication of the photographs (or other information) that I submit to you.

Preferred publication date: \_\_\_\_\_ (Must be submitted to The Post-Standard 7 days prior to the requested date.)

The Post-Standard will call and quote prices. Except as may be modified herein, all ads are subject to the terms and conditions of The Post-Standard's applicable rate card. All paid Celebration announcements must be paid in full prior to being published.

## ■ SUBMITTED BY

Name \_\_\_\_\_

Phone \_\_\_\_\_ Email (for proofs) \_\_\_\_\_

Address \_\_\_\_\_ Apt. # \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Please note: after filling out all of the information, save, print and sign. Then return by fax, mail or drop it in the payment box in the Advance Media New York lobby Mon.-Fri. 9:00 a.m.-4:30 p.m. or email the form to us.

## ■ PAYMENT METHOD

Check (Advance Media New York)  
Please call for Credit Card Payment.

## ■ SEND US YOUR ORDER FORM

(Copies printed on photo paper. \$10.80 for first print, \$5.40 ea. additional includes 8% NYS sales tax.)

# Of Keepsake Copies \_\_\_\_\_ \$ \_\_\_\_\_

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## ■ SEND US YOUR ORDER FORM

**Mail:** Attn: Celebrations  
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Syracuse, NY 13202

**Fax:** 315-470-2050

**Questions:** 315-470-2093

## ■ E-MAIL YOUR ORDER FORM

[celebrations@syracuse.com](mailto:celebrations@syracuse.com)