

ORDER FORM - REUNION



■ Please fill out this form to include your event in The Post-Standard's reunion listings, published every Sunday in our CNY Section.

This form helps assure accuracy. Please type or print all information. Spelling and legibility are the responsibility of the person submitting the information. Only the information on the form will be used as space allows. To ensure your announcement receives the special attention it deserves, this form should be received in our office 12 working days prior to the desired Sunday publication so that we may process and verify the information in adequate time.

Name of School	Year Graduated	
Date of Reunion	Time of Reunion	Location of Reunion
City	St	ZIP
Contact	Phone	Email

SUGGESTIONS FOR ADDITIONAL REUNION INFORMATION (if desired)

Directions to reunion _____

Missing classmates

SAMPLE EXAMPLE

Luddonville Class of 1963 is planning its 42nd year reunion for August. Contact John Smith by e-mail at jsmith@email.com or call 555-5555.
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Menu Options _____

Hotel Accommodations _____

Other (i.e. picnic, cocktail hour, additional web addresses, etc.)

You may run a 5 line reunion announcement up to 3 consecutive Sundays for \$35.00. The cost per additional line is \$6.00. To make your announcement as accurate as possible, please type or print all information. TOTAL LINES _____ TOTAL \$ _____

Please note: after filling out all of the information, save, print and sign it. Then return by email, fax, mail or drop it in the payment box in the Advance Media New York lobby Mon.-Fri. 9:00 a.m.-4:30 p.m..

■ PAYMENT METHOD

Check (payable to Advance Media New York)

Please DO NOT send CHECK until we have provided you with the cost for your announcement.

Please Call for Credit Card Payment.

■ SEND US YOUR ORDER FORM

E-Mail: celebrations@syracuse.com

Mail: Attn: Celebrations

Advance Media New York
220 South Warren St.
Syracuse, NY 13202

■ **Fax:** 315-470-2050

Questions: 315-470-2093

ORDER FORM - AUTHORIZATION



This form authorizes the publication of your special occasion announcement in The Post-Standard and on syracuse.com.

I, _____ (the person placing the announcement), certify that the information and material (including photographs) submitted for publication is true, not defamatory, does not invade the privacy of any person and does not infringe any copyright. I agree to indemnify and hold harmless The Post-Standard, its employees and agents, from and against all claims and expenses (including attorney fees and expenses) arising out of the publication of material supplied by me for publication. I agree that The Post-Standard may use, crop, modify or republish my announcement in any form (in any media now in existence or hereafter developed) in whole or in any part. I agree that all photographs submitted become The Post-Standard's property and will not be returned. I also represent that I have permission from whoever took the photographs to authorize the use(s) provided herein, and I agree to assume all responsibility and liability for any claim arising out of publication of the photographs (or other information) that I submit to you.

Preferred publication date: _____ (Must be submitted to The Post-Standard 12 days prior to the requested date.)

Except as may be modified herein, all ads are subject to the terms and conditions of The Post-Standard's applicable rate card. All paid Celebration announcements must be paid in full prior to being published.

■ SUBMITTED BY

Name

Phone

Email (for proofs)

Address

Apt. #

City

State

Zip