LLC FORMATION LEGAL NOTICES



You may fill out the form below with information specific to your LLC or create your own ad. Email your legal notice to legals@syracuse.com as a Word attachment or typed directly onto your email.

- I will email you an order confirmation and a proof.
- The cost is determined by the size of the notice. But, if you use this form, the cost is generally somewhere around \$65
- LLC formation notices are run once a week for 6 consecutive weeks.
- I will mail you two notarized affidavits after publication is completed.

Be sure your entity (LLC) name appears exactly as shown on your Certificate of Authority (including any punctuation).

Notice of Formation of	
(name of LLC) Articles of Organization filed with the Secretary of State of New York (SSNY) on	
Office location: County of	
(county name) SSNY is designated as agent of LLC upon whom process may be served. SSNY shall mail copy of process to:	
(address) Purpose: any lawful purpose.	

■ PAYMENT METHOD

After you receive your order confirmation and proof, you may make payment: If paying by credit card, please call 315.470.2051. If paying by check or money order, please mail payment to: Advance Media New York Attn: Pam Gallagher, 220 S. Warren St. Syracuse, NY 13202.

■ ACCOUNT INFORMATION:	
(affidavit will be mailed to this address)	
Business Name:	

Person Placing Notice: Address:_____ City/State/ZIP: _____ Phone: Email:_____

Questions? **Contact Legal Advertising** Phone (315)470-2051 Fax (315) 470-2050 Email: Legals@Syracuse.com

220 South Warren St. | Syracuse, NY 13202

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